

Message Text

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PAGE 01 STATE 166638
ORIGIN DRC-01

INFO OCT-01 NEA-11 ISO-00 /013 R

DRAFTED BY FADRC/RM:LAGIAMPORCARO:DJH

APPROVED BY FADRC/RM:WFFARRELL

-----112954 301937Z /45

R 301722Z JUN 78

FM SECSTATE WASHDC

TO AMEMBASSY TEHRAN

UNCLAS STATE 166638

E.O. 11652: N/A

TAGS: AINF

SUBJECT: RECORDS MANAGEMENT: RETIREMENT OF TABRIZ FILES

REF: TEHRAN 5624

1. THE TABRIZ FILES SHOULD BE TREATED IN THE EXACT MANNER
AS DESCRIBED IN THE DEPARTMENT'S MEMORANDUM OF MAY 15, 1978.

2. IT IS CUSTOMARY THAT ALL MATERIAL OF SUBSTANCE OR
IMPORTANCE GENERATED BY A CONSULATE BE FURNISHED TO THE
SUPERVISORY POST FOR EITHER ACTION OR INFORMATION. IT IS
THROUGH THIS PROCEDURE THAT SUBSTANTIVE CORRESPONDENCE
FROM AND TO CONSULAR POSTS FINDS ITS WAY INTO THE PERMANENT
FILES OF THE SUPERVISORY POST. THE INCLUSION OF CONSTITUENT
POST CORRESPONDENCE INTO THE ORGANIZED FILES OF THE EMBASSY
GUARANTEES THE PRESERVATION OF THE DOCUMENTS INTRINSIC AND
HISTORICAL VALUE.

3. REGULATIONS AND INSTRUCTIONS IN THE RECORDS MANAGEMENT
HANDBOOK APPENDIX B (RMHB) FOR THE DISPOSITION OF RECORDS
AT CONSULATES GENERAL OR CONSULATES SHOULD BE IMPLEMENTED
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FOR ALL CONSTITUENT POSTS IN IRAN. THE NORMAL RETENTION
PERIOD FOR RECORDS IS THREE (3) YEARS FOR CONSULAR POSTS

UNLESS LONGER PERIODS ARE SPECIFIED (SEE RMHB 04102B(2)).
RECORDS CURRENTLY ELIGIBLE FOR DISPOSITION ARE THE POST'S
1974 CENTRALIZED AND OFFICIALLY DECENTRALIZED SUBJECT

FILES.

4. IF THE RECORDS MANAGEMENT STAFF (FADRC/RM) CAN BE OF
FURTHER ASSISTANCE PLEASE DO NOT HESITATE TO WRITE. VANCE

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 jan 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 30 jun 1978
Decaption Date: 01 jan 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 jan 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1978STATE166638
Document Source: CORE
Document Unique ID: 00
Drafter: LAGIAMPORCARO:DJH
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D780271-0478
Format: TEL
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1978/newtext/t1978062/aaaaabgz.tel
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Litigation Codes:
Litigation History:
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Message ID: e607ee7f-c288-dd11-92da-001cc4696bcc
Office: ORIGIN DRC
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: 78 TEHRAN 5624
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 29 mar 2005
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: N/A
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 2206234
Secure: OPEN
Status: NATIVE
Subject: RECORDS MANAGEMENT: RETIREMENT OF TABRIZ FILES
TAGS: AINF
To: TEHRAN
Type: TE
vdkgvwkey: odb://SAS/SAS.dbo.SAS_Docs/e607ee7f-c288-dd11-92da-001cc4696bcc
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